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Maximized Utilization Through Room Management



Room Management

- Issue CNA or Make Reservation.
- Plan your room preventive maintenance during slow periods.
- Expedite down time for any room

SATO

- What is the Central Reservation System
- CNO message 181927z June 98.
- What does this mean to you?

Allotments

- What's required?
- Minimize room types.

How CRS Works

- Traveler convenience
- Maximum utilization of adequate BH space
- Decrease workload for front desk
- Proven successful at many activities

How CRS Works

- Activity provides SATO room allotments
- SATO books spaces on allotments provided.
- New reservations are downloaded to activity.
- Activity monitors & updates allotments daily.
- Group Reservations

Real Life

- Invite SATO to your site for a familiarization visit.
- Provide 90%

Ideas

- Recommended number of spaces
- Spaces 180 days out
- Familiarization
- Upgrades
- Space A
- Consolidate GB's

Conclusions

- Maximizes occupancy
- Eases workload of BH staff
- Goal is to save travel dollars
- Educate: Travelers/ BH Staff
- Understanding
- Management